

Animal Medical Center



Compassionate Care for Pets

JOB DESCRIPTION: Licensed Veterinary Technician

REPORTS TO: Technician Supervisor

FUNCTION:

Technicians have a very challenging job. Your primary function as a Licensed Veterinary Technician is to make the doctors work flow smoothly. You must provide guidance to the other technicians. Your job is demanding and rewarding, and frequently stressful. Whatever the circumstances, it is your duty to project the competence and empathy that is fundamental to our practice philosophy.

DUTIES and RESPONSIBILITIES

- A veterinary technician may perform the following tasks under the indirect supervision of a veterinarian, if the animal is anesthetized, these tasks shall require the direct supervision of a veterinarian:
 - Teeth cleaning.
 - Enemas.
 - Electrocardiography.
 - Application of bandages.
 - Catheterization of the unobstructed bladder and inserting indwelling catheter.
 - Gavage.
 - Ear flush.
 - Surgical site preparation.
 - Diagnostic imaging:
 - ◆ Patient preparation and positioning.
 - ◆ Operation of X-ray and ultrasound machines.
 - ◆ Oral and rectal administration of radio-opaque materials.
 - Injections of medications not otherwise prohibited:
 - ◆ Intramuscular.
 - ◆ Subcutaneous.
 - ◆ Intravenous.
 - Oral medications.
 - Topical medication.
 - Laboratory:
 - ◆ Collection of tissue during or after a veterinarian has performed necropsy.
 - ◆ Urinalysis.
 - ◆ Hematology.
 - ◆ Parasitology.
 - ◆ Exfoliative cytology.
 - ◆ Microbiology.
 - ◆ Blood chemistry.
 - ◆ Serology.
 - ◆ Coprology.
 - Administration of preanesthetic drugs.

- Oxygen therapy.
- Removal of partially exposed foreign objects from skin and feet.
- Removal of sutures.
- Euthanasia.
- Administration of immunological agents.
- A veterinary technician may perform the following tasks under the direct supervision of a veterinarian:
 - Endotracheal intubation.
 - Blood administration and collection.
 - Fluid aspiration.
 - Intraperitoneal injections.
 - Monitoring of vital signs of anesthetized patient.
 - Application of splints.
 - Induce anesthesia by intravenous, intramuscular, or subcutaneous injection, or by inhalation.
 - When the animal is anesthetized, those tasks listed under subdivision (1).
 - Suturing skin lacerations, the site shall be examined by a veterinarian prior to and following suture.
- A veterinary technician may perform the following tasks under the immediate supervision of a veterinarian:
 - Assist veterinarian during surgery and diagnostics.
 - Perform procedures listed under direct and indirect supervision.
- Under the conditions of an emergency, a certified veterinary technician may render the following lifesaving aid and treatment:
 - Application of tourniquets or pressure bandages, or both, to control hemorrhage.
 - Administration of pharmacological agents and parenteral fluids shall only be performed after direct communication with a veterinarian authorized to practice in this state and the veterinarian is either present or in route to the location of the distressed animal.
 - Resuscitative oxygen procedures.
 - Establishing open airways including intubation appliances.
 - External cardiac massage.
 - Application of temporary splints or bandages to prevent further injury to bones or soft tissue.
 - Application of appropriate wound dressings and external supportive treatment in severe burn cases.
- Knowledge of surgery prep.
- Possess anesthesia training.
- Possess knowledge of IV cath placement and IV bag maintenance/differences in fluids, pumps, extension sets and regulators.
- Knowledge of machine maintenance (Vettest, autoclave, lasercyte, anesthesia machines/sodasorb/isoflurane).
- Knowledge of treatment protocols (heartworm tx, Parvo tx, fight wound abscesses, wound management protocol, etc.)
- Ability to train and mentor Technicians and Technician Assistants.
- Other duties as assigned.

POSITION REQUIREMENTS

EDUCATION

- High School diploma required.
- Must complete tech training program upon hire.
- Must have satisfactory score on State Licensing exam and receive certification.
- Must be able to perform all functions as outlined in this job description as determined by written and working tests.

EXPERIENCE

- Experience preferred.

PERSONAL

- Must be able to work under the broad general administrative supervision of the Medical Director and Human Resources Manager.
- Must maintain proper appearance and personal conduct at the front desk.
- Must adhere to the policies and procedures as outlined in the Employee Manual.
- Must be able to communicate with staff and clients using considerable tact and diplomacy.
- Ability to work well with other staff members and supervisor.
- Ability to prioritize tasks
- Possess strong communication skills, able to communicate clearly to doctors, staff, and clients.
- Possess strong computer skills.
- Ability to be flexible and adapt professionally to change.
- Possess a good understanding of hospital policies and procedures.
- Possess strong organizational skills.
- Ability to keep a clean working environment.